

# ***PLEASANT VALLEY FIRE DISTRICT***

## **RECORDED MINUTES OF REGULAR BOARD MEETING, April 19, 2023 These minutes will be submitted for approval at the May 17, 2023 Board Meeting**

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 both in Young, AZ 85554.

- 1) The meeting was held at the fire hall and called to order by Kathy Hunt at 17:28.
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum:**
  - b. **Board Members present:** Kathy Hunt – Chair, Wayne Johnson – Vice Chair, Ted Tucci – Treasurer, Peter Elenius – Clerk, Bob Turner – Member; Kathy stated that a quorum was present.
  - c. **Board Member(s) not present:**
  - d. **FD staff present:** Chief - Mark Stratton, Admin - Terri Swanson, Dispatch Coordinator - Bonnie Jo Halverson, Dean Ferullo, Karen Ferullo
  - e. **Public present:** none
- 4) **Call to the public:** none
- 5) **Approval of Minutes of the:**
  - a. **Regular Session March 22, 2023** – Bob made a motion to accept the minutes of the March 22, 2023 meeting, Ted seconded, and the motion carried unanimously.
- 6) **Reports and Correspondence:**
  - a. **Chief's Report:** Mark gave the Chief's report, which is attached.
  - b. **Admin's Report:** Terri gave the Admin's report, which is attached.
  - c. **Dispatch Coordinator's Report:** Bonnie Jo gave the Dispatch Coordinator's report, which is attached.
  - d. **Treasurer's Report for March 2023:**
    - County Balance in General Funds less uncleared warrants of \$ 77,816.00
    - Capital Reserve balance of \$ 68,224.61;
    - Pension Fund balance of \$ 24,078.33;The board reviewed the Treasurer's report. Peter made a motion to accept the March Treasurer's report, Wayne seconded and the motion passed unanimously.
  - e. **Legislative Report:** no updates.
- 7) **Business: Information/Discussion/Vote**
  - a. **Service call billing status** – Terri reviewed a new filing with Fire Recovery for an 11/19/22 incident at Haigler Creek and a new filing with the State Forester for a 10/28/22 incident on the Tonto NF.
  - b. **Kristin Marconi EMT class repayment** – Repayment resolution is in process.
  - c. **Operations SOPs review** – The Chief has started the editing process. Will review some next month.

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- d. **Board SOPs review** – Peter reviewed changes made to Board Policies 1, 2 and 3. Per the stated review policy, these policies will be approved the following month.
- e. **September thru January Financial Reports** – Due to significant work by both Terri and Kathy the financial reports are now in order for September thru January. Board thanked both Terri and Kathy. Kathy made a motion to approve the September thru January financial reports, Ted seconded and the motion passed unanimously.
- f. **Handout of Election Certificates** - Tabled
- g. **Budget review and approval** – The board reviewed the proposed budget and made some changes. Kathy made a motion to post the planned 2023-24 FY Budget, Ted seconded and the motion passed unanimously.
- h. **Discuss and comment on proposed Gila County Fire Authority** – Chief and Board reviewed a presentation on the proposed Gila County Fire Authority which would consolidate the seven Gila County Fire Districts and impose a 0.5% sales tax adder. The PVFD Board sees no advantages or benefits to the PVFD and questions some of the cost numbers in the presentation.

### **8) Items for Future Agendas**

- 1. Service call billing status
- 2. Kristin Marconi EMT class repayment
- 3. Ops SOPs review & approval
- 4. Board Policies review & approval
- 5. Election certificates
- 6. Transfer from General Fund to Capital Fund remainder of temporary funding
- 7. Budget approval
- 8. Update on Gila County Fire Authority

- 9) Adjournment** – Wayne made a motion to adjourn at 19:30, Bob seconded and the motion carried unanimously.